

Agenda for a meeting of the Audit and Standards Committee to be held in Committee Room 2 at Shire Hall, Warwick on Wednesday 22 November 2006 at 9:00 a.m.

1. General

(1) Apologies for absence

(2) Members' Disclosures of Personal and Prejudicial Interests

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

(3) Minutes of the Audit and Standards Committee meeting held on 25 September 2006

2. Annual Standards Board Conference – 16/17 October 2006

Report from the Chair (Oral)

3. Information Technology (IT) Audit Plan 2006-2009

Report of the Strategic Director for Performance and Development.

This report seeks approval for the IT Audit Plan 2006-2009.

Recommendation

That the Committee approves the proposed IT Audit Plan 2006-09.

For further information please contact Garry Rollason, Audit and Risk Manager
Tel: 01926 412676 e-mail garryrollason@warwickshire.gov.uk

4. Criminal Record Checks

Report of the Strategic Director of Performance and Development.

This report sets out the recommendations of an internal audit undertaken earlier this year on the vetting of staff and contractors employed by the County Council and reports on progress made in implementing these.

Recommendation

That the progress made in implementing the recommendations of the internal audit report on vetting staff and contractors employed by the County Council be noted.

For further information please contact Bob Perks, Head of Human Resources, Tel. 01926 412207 e-mail bobperks@warwickshire.gov.uk.

5. Standards Boards Bulletins

Report of the Strategic Director of Performance and Development.

This report attaches for information publications issued by the Standards Board since May 2006.

Recommendation

That the Audit and Standards Committee notes the publications issued by the Standards Board..

For further information please contact Greta Needham, Head of Law and Governance Tel. 01926 416962 e-mail gretaneedham@warwickshire.gov.uk.

6. Programme and Dates for future meetings

The Committee is invited to note the schedule of future meetings -

10.00 a.m. Wednesday 21 February 2007

10.00 a.m. Wednesday June 2007 (date to be determined)

10:00 a.m. Wednesday September 2007 (date to be determined)

10:00 a.m. Wednesday November 2007 (date to be determined)

10:00 a.m. Wednesday 20 February 2008

7. Any Other Business

Which the Chair decides is urgent.

8. Report Containing Confidential or Exempt Information

To consider passing the following resolution:

'That members of the public be excluded from the meeting for the item mentioned below on the grounds that their presence would involve the disclosure of confidential or exempt information as defined in paragraphs 2, 3 and 7 of the Local Government Act 1972'.

(NB. Copies of extracts describing exempt information are available in Warwickshire Libraries, the County Council Handbook and the Access to Information Register held in my office).

9. Internal Audit Report

Report of the Strategic Director of Performance and Development.

This report summarises internal audit work carried out in the quarter ended 30 September 2006.

Recommendation

That the results of internal audit work in the period and the revised audit plan for 2006/7 be noted.

For further information please contact Garry Rollason, Audit and Risk Manager
Tel: 01926 412676 e-mail garryrollason@warwickshire.gov.uk

Jim Graham
Chief Executive

Shire Hall,
Warwick
September 2006

Membership

Councillors Sarah Boad, Les Caborn, Mick Jones, Tim Naylor,
Bob Stevens and John Vereker CBE.

Independent Members: John Bridgeman, Chair and Mark Magowan.

If you have any questions about this agenda please contact Jean Hardwick, Principal Committee Administrator, Member Services, Performance and Development Directorate, Tel. 01926 412470 or e-mail jeanhardwick@warwickshire.gov.uk